2016 Chair: Rochelle Mitz architecture-committee@tomahawk-creek-hoa.com

The committee assists the Board in maintaining and enforcing the architectural standards of the Association.

Members are appointed by the Board of Directors to serve a term of one calendar year, January - December. Members may be re-appointed for any number of consecutive terms.

Any additions or changes, permanent or temporary, to the exterior appearance of one's property must be approved in writing by means of an Improvement Application **BEFORE** the modification is made. This includes replacement of windows, all exterior doors and garage doors; all additions, alterations, repairs and improvements; and changes to any exterior item. Even if an item to be changed, replaced or added is not specifically mentioned in the guidelines/rules, the Architectural Standards Committee or property manager must be consulted prior to initiating the change.

Licensed contractors must be used for all exterior work; homeowners may not do the work themselves. This is for insurance purposes; the HOA insurance policy covers the exteriors.

<u>Architecture Guidelines</u> including where to buy approved doors, lights, etc. <u>Approval form</u> Window Guidelines form

The approval form is a fillable PDF form (open in Acrobat Reader, not your web browser).

Old versions (showing changes), and other documents are in the Committees/Architecture folder.

Some window vendors that have been used successfully are listed below. This listing is for convenience only; there is no guarantee that using one of these vendors will lead to a successful window install.

- NuSash KC
- Five Star Windows and Doors Don Calkins 913-710-6774
- KLM Industries Andersen windows
- Paul Davis Restoration

If you are aware of another vendor that should be listed here, please <u>contact</u> the webmaster or the architecture committee chair.

Some owners are upgrading HVAC systems with new coolant. The old lines can be cleaned and used with the new coolant; see these documents:

- Copeland Refrigerant Changeover Guidelines (web source)
- ICOR International Conversion Guidelines (web source)